



# MYCHART QUICK GUIDE

For current Mission Neighborhood Health Center patients

MNHC MyChart: [mychart.ochin.org/mychartmnhc/Authentication/Login](https://mychart.ochin.org/mychartmnhc/Authentication/Login)

Need an activation code? Call [\(415\) 552-3870](tel:4155523870) Monday-Saturday, 8:00am-5:00pm.

## Activate your MNHC account

1. Call MNHC at [\(415\) 552-3870](tel:4155523870) for an activation code.
2. Open the [MNHC MyChart portal](#).
3. Select **Sign up** and enter your activation code.
4. Follow the prompts to create your username and password.

Already have an account? Use the same MNHC portal and select **Log in**.

## Use the MyChart mobile app

1. Download the official MyChart app from the [Apple App Store](#) or [Google Play](#).
2. Open the app and search for **MNHC** or **OCHIN**.
3. Sign in with the same username and password you use on the MNHC portal.

App options can vary by account.

## Request a medication refill

1. From the home page, select **Medications**.
2. Choose an eligible medication and select **Request Refill**.
3. Choose the pharmacy or delivery option shown, review the request, and submit it.

## View your test results

1. From the home page, select **Test Results**.
2. Choose the test you want to review.
3. View the result, care-team notes, and trends when they are available.

## Manage appointments

1. Select **Visits** or **Appointments**.
2. Review past and upcoming visits.
3. Schedule, request, or cancel only when that option appears.

## Send a message to your care team

1. Select **Messages**.
2. Select **Send a message**.
3. Choose the topic that best matches your question and follow the prompts.

**New to MNHC?** Do not use MyChart for your first appointment. Call [\(415\) 552-3870](tel:4155523870). **Urgent need?** Do not use MyChart. Call MNHC during business hours or [911](tel:911) for a life-threatening emergency.